



ELECTRONIA



## SMART ACCESS & ATTENDANCE

A system that provides a complete solution for the management of Access & Attendance applications is now within your fingertips.

El Smart Access & Attendance system gives you unrivalled automated access system installations, while enabling required employee information to be generated on a database. With it, your company can now track attendance, work schedules, shifts, holidays and leaves, and integrate this data into any industry standard open system based Payroll software.

Locating habitual latecomers is just a click-of-the-mouse away. In the online mode, the status of employees who have punched in can be displayed at anytime by selecting the department or the employee. Attendance data is captured automatically as the employees present their Smart card in front of a terminal.

And it works for an organization of any size and structure.

The main application is a user-friendly menu driven program that is protected by a hardware lock. This program is used to create the information database for the company as well as to update and modify this information at a later date. The flexible report generation options provide a multitude of reports. The application comes in an optional bilingual format where the reports can also be generated in Arabic.

The software also controls access to areas where the Smart card terminal is connected to an electric door lock mechanism. Cardholders are permitted to access only those areas for which they have authorization. Any attempt to enter a restricted zone is logged by the system.

## Technical Specifications

### Features

- Host Platform Windows XP/2000
- Data Export as ASCII text
- Events per day Unlimited
- Tracking Real Time Status

### Door Access Control

- Logs the Access
- Displays Name of the Employee and Time
- During on-line operation, supports
  - who is IN and who is Out
- Emergency door opening from Host PC or Manual switch

### Administrator Options

- Define work schedule
- Define rules for overtime and coming late
- Mark vacation & holidays
- Manually enter attendance

### Reports (Attendance Module)

The application provides all the reports in English. However Arabic reports can be generated using the optional Arabic enabled feature. The following reports can be generated for an employee or a department for a user definable time frame:

- Employee attendance with Time IN / OUT
- Overtime
- Leave & Vacation status
- Absentee reports based Summary Attendance Reports

### Reports (Access Module)

Reports can be generated for a Card Holder, Department, Terminal and Access Zone for a user definable time frame  
Following reports are available:

- List of Blacklisted cardholders who try to gain access
- List of Access attempts
- List of Cardholders with missing IN or OUT punches

